



SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

SAC Academic Senate Business Meeting Minutes

Date: **Tuesday, May 22, 2018**

Time: **1:30 pm – 3:30 pm**

Place: **D-105**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Osiel Madrigal	Gary Bennett	Andrew Geragotelis
Stephanie Clark	Jane Mathis	Phil Hughes	Mary Huebsch
Noemi English	Sarah Methot	Ana Meckes	Doug Manning
Ed Fosmire	Amit Mishal	Moises Medina	Fernando Ortiz
Genice Gilreath	Tim Murphy	Luis Pedroza	Roy Shahbazian
Gina Giroux	Trudy Naman	Anushi Seneviratne	
Benjamin Hager	Mila Paunovic		
Michelle Hardy	Marty Rudd		
Louise Janus	Teresa Simbro		
Elliott Jones	Brian Sos		
Brian Kehlenbach	Tommy Strong		
Ali Kowsari	John Tashima		
Stacey Littlejohn	Mike Taylor		
Flo Luppani	Monica Zarske		

- I. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:30 pm
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed, no corrections or additions requested. Motion moved by Noemi English; seconded by Louise Janus to accept the agenda as written. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)
 - Introduction of Doug Manning, Dean of Kinesiology, to the Senate. SAC is in the process of hiring an athletic director & moving forward with the screening committee in June.
 - SAC Global Business- Beta project for Business 125, Principle of International Business - Students from Denmark to participate with SAC students in teams for 10 weeks. Simultaneous team presentations today. Feedback to be shared in fall.
 - Child Development -Taco Tuesday tonight for HS Seniors – All are welcome!
- IV. **Approval of Minutes** – May 8, 2018 Minutes reviewed, minor edits made. Motion moved by Genice Gilreath; seconded by Brian Sos to accept the minutes with minor edits as written. Approved unanimously by all Senators present.

V. **Reports** –

a. President – Monica Zarske

- Scholarship Recognition Awards Ceremony last Friday. Three Senate sponsored scholarships were awarded, among many others.
- May 14th – attended District Legislative Committee to discuss some upcoming legislation. Teresa will send out the summary document.
- BOT meeting- Report from Legislative Taskforce, presentation from OC Community College Strong Workforce Campaign looking at branding campaign for district and local (campus) level.
- Commencement – DF address will remain part of the program. Senate's input was well received. Some changes will be made with photography.
- Awards for Excellence went well. Three finalists for DF: Vera Holder, Yolanda Garcia & DF award winner Michelle Parolise.
- Letter from the VP of ACCJC received highly commending SAC for the Occupational Studies Program. Feedback from ACCJC visit in April.

b. Secretary/Treasurer – Teresa Simbro

- A big thank you to all who attended Awards for Excellence Ceremony and participated in the process.
- 2018-2019 Senator list to update- please email Teresa with changes.
- Senate Retreat in Fall- Save the Date flyer will be sent out next week.
- Thank you to all Senate meeting attendees and for the opportunity to serve the Senate as Sec/Treasurer over the last 2 years.
- Welcoming Noemi English into her new position as Senate Sec/Treasurer fall 2018.

c. ASG Representative- Daniel Gonzales no report

d. Curriculum – Brian Sos no report

e. Planning & Budget – Ed Fosmire

- Updated info from State budget funding model- June 15th budget due- new split moving towards a 60% (FTEs)-20% (equity)-20% (student success) model. Built into it is more flexibility in ways to attain the student success number. Also, two-year hold harmless component instead of one, helping to sustain certain level of funding though 2019-2020.
- Some uncertainty if we can fully restore to 2015-2016, but hopeful. If so, it would mean 8% funding increase next year and 4% the following year, totaling 12% funding increase over the next 2 years.

f. Facilities – Brian Kehlenbach

- Johnson building will be demolished soon– vacated by the end of the semester.
- Science Center structural steel going up in 4-6 weeks.
- H building -window replacements this summer.

- The college is meeting with an architect to discuss uniform lettering on buildings as well as electronic directories at 6 campus locations. A scope of work is under development.
- Cesar Chavez building ongoing- Business Division relocated this summer.
- Magnetic door strip problems- contact Safety.
- District wide door lockdown system- recommended to BOT in June to hire consultants for input.
- Blue phones going out to bid this summer.
- Active shooter drill this summer.
- HEPSS taskforce committee – assessment on student disruption incident in administration building this semester. Need to let people know when the threat is over & updates during a disruption.
- More homeless on campus.
- Irrigation issues checked weekly.
- A proposal was made by Fine & Performing Arts to establish an art space between the P, C and N buildings to include shaded canopies.

g. SACTAC – Elliott Jones

- SACTAC meeting this Thursday cancelled.
- Online incident reporting form- imaging of classroom computers this summer Teresa will send out document with the link & instructions on form completion.
- F/U meeting with Dean Hopkins regarding quotas of copy numbers. If any news on that during the next two weeks, will be sent out. Per copy cost now the same at each copy center so exploring possible new limits.

h. Guided Pathways – Fernando Ortiz

- Final GP meeting last week. Productive semester on inquiry & design.
- Summer workgroup to keep up momentum.
- Working with the four teams and smaller groups to finalize tasks of workgroups.
- Professional Development Week-strand of GP activities. Focus on Program Maps.
- First program maps submitted: child development, kinesiology & biology.

i. Student Success & Equity – Maria Aguilar Beltran no report

j. Basic Skills/Professional Development (PD)– Mary Huebsch

- Great workshop last week -Faculty & Staff Supporting Students in Crisis, will be repeated in PD Week.
- Workshop on creating accessible documents tomorrow & during PD Week
- Dr. Rose – workshop on professional advancement in community colleges- primarily targeting classified staff for PD.
- Strands in PD week. Goal to have schedule out in first week of August.
- Basic Skills and Equity and SSSP will be combined in a new program.

k. SCC Senate Secretary/Treasurer– Mike Taylor

- Pushed through some last-minute resolutions.
- SCC Senate election results: Mike Decarbo will be Senate President for another term. Mike Taylor, VP and Mary Metler, Secretary.
- Monica put out a request for a SAC representative to report at SCC Senate meetings.

VI. **Faculty Updates**

- F & PA- 2 Faculty Award winners - Stephanie Clark and Darren Hostetter
- Senator Trudy Naman was awarded SAC Adjunct Faculty Award
- Thank you from President Monica Zarske to all who invested time from Senators, Co-Chairs from SAC Committees who report at Senate meetings, Mike Taylor, Senate Exec Committee, Elliott Jones & Fernando Ortiz for all his hard work and dedication to GP program.

VII. **Other** – none

V. **Adjourn** – The meeting was adjourned by President Zarske at 2:25 pm

Respectfully Submitted,
Teresa

Teresa Simbro
Secretary/Treasurer
SAC Academic Senate